



BBOP Board MEETING MINUTES

Date: November 6, 2022

Time: 5:00 pm

Location: Janice's house and Zoom Video Conf

<https://www-edu.zoom.us/j/3127615206>

Our mission is to promote and perpetuate the sport and culture of outrigger canoe paddling in our community and throughout the Pacific Northwest. Our strength as a club is not only found on the water, but in our community.

Executive Board:		Term:	6-5-22	6-27-22	9-18-22	10-16-22	11-6-22
President	Blanche Bybee	2023/24	✓	✓	✓	✓	✓
Vice President	Regan Levinson	2022/23	✓	✓	✓	✓	✓
Secretary	Janice Lapsansky	2022/23	✓	✓	✓	✓	✓
Treasurer	Sue DeBari	2021/22	✓	✓	rpt	✓	✓
Comm Director	Caroline Abbott	2021/22	✓	✓	✓	✓	✓

Appointed Members:

Head Coach	Kelly Abbott	2023/24	✓	rpt	exc	✓	✓
Equipment Manager	Ernie MacQuarrie	2022/23	rpt	rpt	exc	rpt	rpt
Safety Coordinator	Barb Craig	2022/23	✓	✓	✓	✓	rpt
Racing Coordinators	Lane A. & Denise D.	2022/23					
Membership Coord	Dawn Anderson	2022/23	rpt	rpt	rpt		rpt
TeamSnap Coord	Paul Reavley	2022/23	✓		rpt		
New Paddler Coord	Terry Kaemingk	2022/23	exc	✓	✓		
Fundraising Coord	Erin Lapsansky	2023/24					
Race Director	Janice Lapsansky	2023/24					✓

(rpt= report; exc=excused)

Guests: Sacha, Gavin, Angie

- I. **Call to Order:** Meeting called to order 1702 by President Blanche
- II. **Review/Approval of Meeting Minutes (10/16/22):** Motion to approve (**Blanche**); seconded (**Caroline**). Motion passes.
- III. **Order of Business (sequence subject to change):**
 - A. **Reports of Officers and Coordinators**
 - i. **Safety (Barb):** unable to attend due to illness. Vaikobi PFDs arrived today for those that placed an order. Proposed committee to address huli protocol before club drill date (April 16th).
 - ii. **Treasurer (Sue):** Some expenditures incurred during 2022 included in 2023 budget (e.g. huli drill, paddles) so checking balance will change slightly. In calculating the amount over \$6K in checking to transfer to capital savings at the end of the year, expenses in the 2023 budget will be deducted to reflect 2022 net income more accurately. Successful grant application (Sacha and Blanche) means \$3K will be deposited directly into the capital account when it arrives!



- iii. **Maintenance (Ernie):** reported by Blanche. Great maintenance day; locker looks great! Another coat of varnish on amas and then stored for the winter at Blanche's. Also working on paddles. Fiberglass work will happen during the winter. May need help to move canoes into the bldg.
- iv. **Membership (Dawn):** report submitted via email – Board will take time to read and understand report later in the week. Kim Wiley has agreed to replace Terry K in June as New Paddler Coordinator. Will compile list of contact info to inform and invite past members who did not paddle this year.
- v. **Communications (Caroline):** Gavin and Caroline to meet tomorrow to review website, etc.
- vi. **Head Coach (Kelly):** no report

B. New Action Item/s

- i. Head Coach selection. **Motion** (Blanche) to appoint Kelly as Head Coach. **Seconded** (Sue). **Motion passes.**
- ii. Election Results/Welcoming new Board members & Coordinators!
- iii. Kialoa paddle sale (club purchase)
 - Rec and keiki indicated (in survey) the need for smaller sized paddles (46, 47, 48). **Motion** (Blanche) to authorize a BBOP representative to purchase double bend paddles in 46, 47, and 48 lengths and one 49 steering blade. **Seconded** (Sue). **Motion passes.**
 - a. \$500 budgeted for adult paddles (2023)
 - b. \$500 donation for keiki paddles and PFDs (2023)
 - c. \$750 budgeted for adult steering blades (2023)
 - d. Donation for purchase of one adult (49) steering blade
 - Regan reminded us that Quickblade has a local rep. (For stores, see appendix)
- iv. Winter Project Action Items:
 - trailer video – (Janice, Ernie, & Gavin)
 - huli protocol – including videotaping (Blanche & Barb)
 - EID and recognizing Hawaiian culture in our club (Rachel & Blanche)
 - Complete roles/responsibilities committee work (Tom, Caroline, & Janice)
 - Fundraising and BBOP Classic (Janice & Erin?)
 - Discuss future canoe purchases (plan for a meeting in January)
 - a. OC3 option?
 - b. Jackie C-A will donate her OC2
 - c. Jill may have an OC4 to donate to the club



- d. Must consider parameters of OC2 membership and covering cost of storing at CBC
- v. Discuss 2023 Board Calendar (Caroline)
 - Updated google sheets calendar presented by Caroline
 - Will use this calendar to inform each Board meeting
- vi. Strategic Planning - discussion/ brainstorming about the need and interest in this process
 - Board should spend ~10 min at each Board meeting beginning in January to determine future direction of the club before a committee is convened
 - Board members encouraged to do research on processes and share resources
 - Plan for relative short term (2yrs); mindful to manage expectations

C. Continuing Action Item/s:

- i. Revisit Family memberships and visitor membership options. **TABLED** pending further discussion. Caroline, Sacha, Jessamyn, and Dawn to follow-up as ad hoc committee.
- ii. Insurance update- Regan will investigate whether we can reduce our annual liability insurance since we aren't paddling during the winter.
- iii. Update on Winter Series race, Feb 25th
 - Pacific Multisports contacted for quote: \$0 for set-up; \$1.50 charged to each registrant; \$300 for check-in support, timing, buoys, boat #s; Janice will work with Tyler (Race Committee Chair, PNWORCA) to request subsidy from PNWORCA.
 - Ask Jessamyn to take photos; work with Gavin to develop social media posts.
 - Venue secured (Treasurer requested to submit payment), USCG app submitted, contacts made for awards, safety boats, etc.

IV. Executive Session: N/A

V. Laulima: N/A

VI. Good of the Order: Chris Ohana elected to PNWORCA Board Secretary!

VII. Adjournment and Next meeting: Motion (Regan) to adjourn. **Seconded** (Caroline). **Motion passes.**

VIII. Next Meeting: January 8, 2023



APPENDIX

QuickBlade paddle sources:

PERFECT WAVE	Kirkland WA	98033	425-827-5323
NORTHWEST PADDLE SURFERS	Kirkland WA	98034	206-659-1787
URBAN SURF	Seattle WA	98103	206 545 9463
NORTHWEST PADDLEBOARDING	Burbank WA	99323	5093781469

MEETING NORMS:

General Interactions:

- Presume positive intentions from all board members (everyone is working for the best interests of the club and its members).
- We are all here because we love the club.
- Exchange information and ideas in a productive and open way without judgement or presumption.
- Approach all issues as a cohesive team.
- Diverse perspectives yield the best results.
- Listen actively to understand from elected and appointed board members equally.
- Listen without judgement.

Respect people's time:

- Respect other board members' time when not in a meeting and try to keep emails from getting out of control.
- Come prepared to meetings by reviewing appropriate documents and considering agenda items.

Differences of opinion will occur:

- Listen to understand.
- Speak your ideas even if uncomfortable. If there are disagreements, make sure criticism is of ideas, not of person.
- Rather than "agree to disagree" talk out the differing view points, find common ground.
- Be open to the idea that a consensus decision might be better than the one you had on your own.