



BBOP Board MEETING Minutes

Date: May 7, 2023

Time: 5:00 pm

Location: Blanche's house
2514 Elizabeth St, Bham

Our mission is to promote and perpetuate the sport and culture of outrigger canoe paddling in our community and throughout the Pacific Northwest. Our strength as a club is not only found on the water, but in our community.

| Executive Board: | | Term: | 11-6-22 | 1-8-23 | 2-5-23 | 3-5-23 | 5/7/23 |
|-------------------------|------------------|--------------|---------|--------|--------|--------|--------|
| President | Blanche Bybee | 2023/24 | ✓ | ✓ | ✓ | ✓ | ✓ |
| Vice President | Regan Levinson | 2022/23 | ✓ | ✓ | ✓ | ✓ | ✓ |
| Secretary | Janice Lapsansky | 2022/23 | ✓ | ✓ | ✓ | ✓ | ✓ |
| Treasurer | Sacha Bliese | 2023/24 | ✓ | ✓ | ✓ | ✓ | ✓ |
| Comm Director | Gavin McWilliams | 2023/24 | ✓ | ✓ | ✓ | ✓ | ✓ |

Appointed Members:

| | | | | | | | |
|---------------------|-----------------------------------|---------|-----|-----|-----|---------|-----|
| Head Coach | Kelly Abbott | 2023/24 | ✓ | ✓ | ✓ | exc/rpt | ✓ |
| Equipment Coord | Ernie MacQuarrie/ Matt Stodola | 2022/23 | rpt | | exc | exc | exc |
| Safety Coordinator | Barb Craig | 2022/23 | rpt | | | exc | ✓ |
| Racing Coordinators | Lane A. & Denise D. | 2022/23 | | | | | |
| Membership Coord | Dawn Anderson | 2022/23 | rpt | rpt | rpt | rpt | rpt |
| TeamSnap Coord | Jessamyn Tuttle | 2022/23 | | ✓ | ✓ | ✓ | ✓ |
| New Paddler Coord | Terry Kaemingk/ Kim Wiley | 2022/23 | | ✓ | ✓ | ✓ | rpt |
| Fundraising Coord | Erin Lapsansky | 2023/24 | | | ✓ | exc | rpt |
| Race Director | Janice Lapsansky | 2023/24 | ✓ | ✓ | ✓ | ✓ | ✓ |

(rpt= report; exc=excused)

Guests:

- I. **Call to Order:** Blanche called meeting to order at 1714.
- II. **Review/Approval of Meeting Minutes (3/5/23):** N.B. no Board meeting in April.
Motion to approve, Gavin; **Seconded**, Sacha; motion passes.
- III. **Order of Business (sequence subject to change):**
 - A. Review View the BBOP annual calendar in the Google drive [here](#).
 - B. Reports of Officers and Coordinators
 - i. **Safety (Barb):** Budget for paddle purchases combined with donations totaled \$1540. \$917.45 spent at Kialoa earlier; \$832.55 remaining. Agreed to purchase from C&J at \$132.50 per paddle; remaining budget allows purchase of 6 paddles. After inventory of existing paddles, Barb, Rachel, and Blanche will place the order. Huli drill was a success. Some lessons learned. Longer huli straps attached. Completion of huli practice tracked in TeamSnap. CPR class scheduled for June 5th at REI. Sign up in TeamSnap.



- ii. **Treasurer (Sacha):** Accounts are balanced! Discussed updated estimate of our club assets for annual liability insurance. Estimated \$40K.
- iii. **Maintenance (Ernie/Matt):** Ernie will return in July. Blanche and Matt will get together to talk about canoe and cart maintenance on Tuesday, May 9th. A mail receptacle is also needed.
- iv. **Membership (Dawn/Terry/Jessamyn/Kim):** 115 registered paddlers (better than anticipated); some new members continue to trickle in. Demo day May 13th will need 4 canoes, requiring Hoku to be rigged. TeamSnap issue (regarding button that signs a member up for *everything* and can't undo the action) cannot be resolved, as current version will no longer be revised. TeamSnap has created an upgraded version 2 with improved archive of records, but costs over \$900. May not be worth the money. Current version will continue to be minimally supported.
- v. **Communications (Gavin):** Email communications have decreased in frequency since the season started. Social media very active and with a wide reach (e.g. ARE Tahita). Looking forward to promoting upcoming races, including the BBOP Classic and Queen Lili. Need more content from Rec program. (Sacha will activate her Inspector Gadget glasses to take more pictures.) Working on the trailer video. Website improvements continue based on feedback and canvassing other clubs.
- vi. **Head Coach (Kelly):** Congratulations to the BBOP crew who won the Rusty Iron by 2 min among mixed and women; 4th overall. Practices are going well in competitive program. Entering Phase II with more work on blend, technique, etc. Sprint regattas start in 2 weeks. Both Rec and Comp have expressed interest. Kudos to the assistant coaches! Consider adding a head coach position for each program (3) for next season.
- vii. **Fundraising (Erin):** Pint nights are not developing, but asked members to make contact with any small brewers (e.g. Overflow, Outerlands, or Structures) they may have a relationship with. Applications for funds are out with many major chains (Dicks Sporting Goods, REI) and vendor booth emails going out. Following up with Capstone PT regarding a vendor booth as well as a potential sponsorship from Samson Rope. BBOP race kits and merch in Squad Locker viewed and discussed. 15% mark-up as fundraiser for BBOP. Requested to add a hoodie and a water bottle. Can the logo be bigger, esp. on the hat?
- viii. **Race Director (Janice):** BBOP Classic planning is on target. A group to be convened mid-May to continue with planning basic components:



beer garden, ohana games with prizes (no raffle), race awards, etc..
Asked to consider a 5- 6 mile short course.

C. New Action Item/s

- i. Approved changing physical address to CBC with IRS and install mail receptacle.
- ii. Schedule special BBOP Paddling events:
 - Ohana paddle and party (Gavin) to get both sides of the club together; get people in small boats with short races to the can and back. June 4th Sunday is proposed. Note: Youth Pride Parade Saturday, June 3rd starting at Bham HS.
 - Memorial Day paddle and potluck (Dawn) – Blanche will f/u
 - Bioluminescence paddle(s): new moon on 7/17, 8/16, 9/14. Regan will send out a request for an organizer.
 - Paddling Picnic (Blanche)
- iii. Corporate team-building and other fundraising events - **TABLED**
- iv. Volunteers (10) needed for Lake Padden Triathlon, June 24th. Regan will send out a request.

D. Continuing Action Item/s:

- i. Strategic Planning (Google doc may be found [here](#).)
Two Ad Hoc Committee to be convened to consider actions addressing the two major issues impacting the health and longevity of the club:
 - Canoe storage
 - Reducing barriers to becoming a steersperson
- ii. Next canoe purchase(s). \$6000 in donations (individual and GoFundMe) earmarked for a spec canoe, although may be difficult to find. Corporate sponsorship may be needed to help fund a new Malolo OC6. Discussed whether another OC2 is desirable.

- IV. Executive Session:** N/A
V. Laulima: N/A
VI. Good of the Order: CBC Calendar of events (<https://www.boatingcenter.org/calendar/>)
VII. Adjournment and Next meeting: Blanche adjourned the meeting at 19:15.
VIII. Next Meeting: June 11, 2023

MEETING NORMS:

General Interactions:

- Presume positive intentions from all board members (everyone is working for the best interests of the club and its members).
- We are all here because we love the club.



- Exchange information and ideas in a productive and open way without judgement or presumption.
- Approach all issues as a cohesive team.
- Diverse perspectives yield the best results.
- Listen actively to understand from elected and appointed board members equally.
- Listen without judgement.

Respect people's time:

- Respect other board members' time when not in a meeting and try to keep emails from getting out of control.
- Come prepared to meetings by reviewing appropriate documents and considering agenda items.

Differences of opinion will occur:

- Listen to understand.
- Speak your ideas even if uncomfortable. If there are disagreements, make sure criticism is of ideas, not of person.
- Rather than "agree to disagree" talk out the differing view points, find common ground.
- Be open to the idea that a consensus decision might be better than the one you had on your own.