



**BBOP Board MEETING MINUTES**

**Date:** September 24, 2023

**Time:** 5:00 pm

**Location:** Blanche's house  
2514 Elizabeth St, Bham

**Our mission is to promote and perpetuate the sport and culture of outrigger canoe paddling in our community and throughout the Pacific Northwest. Our strength as a club is not only found on the water, but in our community.**

<b>Executive Board:</b>		<b>Term:</b>	3-5-23	5/7/23	6/11/23	8/13/23	9/24/23
President	Blanche Bybee	2023/24	✓	✓	✓	✓	✓
Vice President	Regan Levinson	2022/23	✓	✓	✓	✓	✓
Secretary	Janice Lapsansky	2022/23	✓	✓	✓	✓	✓
Treasurer	Sacha Bliese	2023/24	✓	✓	✓	✓	✓
Comm Director	Gavin McWilliams	2023/24	✓	✓	✓	rpt	✓

**Appointed Members:**

Head Coach	Kelly Abbott	2023/24	exc/rpt	✓	✓	rpt	✓
Equipment Coord	Ernie MacQuarrie/ Matt Stodola	2022/23	exc	exc		rpt	exc
Safety Coordinator	Barb Craig	2022/23	exc	✓	✓	✓	✓
Racing Coordinators	Lane A. & Denise D.	2022/23					
Membership Coord	Dawn Anderson	2022/23	rpt	rpt	rpt	rpt	rpt
TeamSnap Coord	Jessamyn Tuttle	2023/24	✓	✓	rpt	✓	rpt
New Paddler Coord	Terry Kaemingk/ Kim Wiley	2022/23	✓	rpt	rpt	rpt	rpt
Fundraising Coord	Erin Lapsansky	2023/24	exc	rpt	rpt	rpt	rpt
Race Director	Janice Lapsansky	2023/24	✓	✓	✓	✓	✓

(rpt= report; exc=excused)

**Guests:** Angie

- I. **Call to Order.** Blanche called the meeting to order at 1707.
- II. **Review/Approval of Meeting Minutes (8/13/23):** Move to approve (Blanche); seconded (Gavin). Minutes approved.
- III. **Order of Business (*sequence subject to change*):**
  - A. **Review the BBOP annual calendar in the Google drive [here](#).**
  - B. **Reports of Coaches, Coordinators, and Directors**
    - i. **Safety (Barb):** New safety bags: consistent contents, looking for stainless carabiners to attach to canoes. Picture of contents will be distributed. Will encourage everyone to become familiar with contents. New step-up ladders for huli recovery attached to specs and Manahou. There is another for Ka'iminalu but need to figure out how to attach it.
    - ii. **Treasurer (Sacha):** Bank account balance and projected expenses for winter months (Oct-Feb) shared.



- iii. **Maintenance (Ernie/Matt):** no report while Ernie is out of town. End-of-season maintenance scheduled for **Sunday, Oct 29<sup>th</sup> 10-12**. Action item: **Regan** will send a TeamSnap sign-up announcement.
- iv. **Membership (Dawn/Terry/Jessamyn/Kim):** Dawn's report read to members. Terry's report discussed. Angie reported on success of Demo Days. Suggest modifying dates to spread out influx of new paddlers and accommodate interests and abilities. In addition to one demo day in May, suggests 2 demo days in June and one more in late July. Add questions on demo day sign-up which ask about small boat paddling experience, fitness, and desire for competition, and then use this info to direct some people to competitive coach/program. Competitive program can reserve one canoe at one practice per week for new competitive paddlers. Also plan to have a competitive demo day in April. Scheduling demo day in August and communication with Membership Coordinator about accepting new members will depend on membership size and decided outside of regular Board meetings.
- v. **Communications (Gavin):** 4 race events recently: Kona, PNW Challenge race, Salmon Roe, and the Lotus Poker paddle (fundraiser for youth program).
- vi. **Head Coach (Kelly):** Lots of success in races this year, especially novice race crews in BBOP Classic and Salmon Row. Similarly, lots of new folks participated in spring sprint races.
- vii. **Fundraising (Erin):** Reported on swag/prizes left after season events. Plan for off-season pint night.
- viii. **Race Director (Janice):** BBOP Classic \$4020 net reg/timing fees deposited; \$522 in other donations deposited. Expenses totaled \$1,464.67 for a net income of \$3077.33. Submitted USCG permit app for Feb small boat race. Janice will attend PNWORCA Race Committee meeting October 1<sup>st</sup> via Zoom.

#### C. New Action Item/s

- i. Request for club sponsorship of webcams  
<https://www.boatingcenter.org/post-point-web-camera/> **TABLED** for the budget meeting.
- ii. Membership fee schedule discussed.
  - **Motion** (Janice): Increase individual adult membership ~4% from \$220 to \$230; young adult to \$115, Board members & Coordinators to \$187. All other fees stay the same. **Friendly amendment** (Sacha) to increase family to \$365. **Seconded** (Blanche). Approved.
- iii. Pre-season survey – e.g. paddler goals, practice times, etc. **TABLED** until early spring.



#### **D. Continuing Action Item/s**

- i. Nominations for Board/Coordinator upcoming vacancies.
  - VP – Rachel K. and Sue Ellen agreed to nomination
  - Secretary – Coreen and Deb Hall agreed to nominationBlanche will check with to confirm these nominations are ready for the ballot.
- ii. End-of-season meeting/party at Janice's house. October 22<sup>nd</sup>, 2pm. Encourage carpools. Bring snacks and beverages. Included: Member recaps of season, discuss survey results, plans for next season (including membership fee schedule), call for Board nominations from the floor, conclusion of CBC fundraising campaign, and "end of gear" sale/swap. Action item: **Gavin** will promote on webpage and SM.
- iii. End-of-season survey approved. Action item: **Janice** will send out to members.
- iv. Action item: **Regan** will investigate the details of purchasing a Malolo and email information to the Board for action. An electronic vote to move ahead with purchase approved.

IV. **Executive Session:** N/A

V. **Laulima:** Barb needs help finding the winter paddling rules.

VI. **Good of the Order:** Barb has a Dec 1 – Feb 28 house-sitting opportunity.

vii. **Adjournment and Next meeting:** Blanche adjourns the meeting at 19:22

VIII. **Next Meeting:** Oct 8<sup>th</sup>

#### MEETING NORMS:

##### General Interactions:

- Presume positive intentions from all board members (everyone is working for the best interests of the club and its members).
- We are all here because we love the club.
- Exchange information and ideas in a productive and open way without judgement or presumption.
- Approach all issues as a cohesive team.
- Diverse perspectives yield the best results.
- Listen actively to understand from elected and appointed board members equally.
- Listen without judgement.

##### Respect people's time:

- Respect other board members' time when not in a meeting and try to keep emails from getting out of control.
- Come prepared to meetings by reviewing appropriate documents and considering agenda items.



Differences of opinion will occur:

- Listen to understand.
- Speak your ideas even if uncomfortable. If there are disagreements, make sure criticism is of ideas, not of person.
- Rather than "agree to disagree" talk out the differing view points, find common ground.
- Be open to the idea that a consensus decision might be better than the one you had on your own.