



BBOP Board MEETING MINUTES

Date: June 27, 2022

Time: 5:00 pm

Location: Zoom Video Conf

<https://www-edu.zoom.us/j/3127615206>

Our mission is to promote and perpetuate the sport and culture of outrigger canoe paddling in our community and throughout the Pacific Northwest. Our strength as a club is not only found on the water, but in our community.

We acknowledge that we gather on the unceded territories of the Coast Salish Peoples, who have lived in the Salish Sea basin, throughout the San Juan Islands and the North Cascades watershed, and paddled its waters from time immemorial. We express our deep gratitude for the first people, our Indigenous neighbors, the Lummi Nation and Nooksack people, past, present, and future, for their enduring care and protection of our shared lands and waterways. In recognizing the first people of this area, we honor their legacy, lives, descendants, resiliency, and culture in all that we do on their ancestral and traditional land and waters.

Executive Board:	Meeting Date:	3-6-22	4-3-22	5-1-22	6-5-22	6-27-22
President	Blanche Bybee	✓	✓	✓	✓	✓
Vice President	Regan Levinson	✓	✓	exc	✓	✓
Secretary	Janice Lapsansky	✓	✓	exc	✓	✓
Treasurer	Sue DeBari	✓	✓	✓	✓	✓
Communications Director	Caroline Abbott	✓	✓	✓	✓	✓

Appointed Members:

Head Coach	Kelly Abbott	✓	✓	exc	✓	rpt
Equipment Manager	Ernie MacQuarrie	exc	✓		rpt	rpt
Safety Coordinator	Barb Craig	✓	exc	✓	✓	✓
Racing Coordinators	Lane A. & Dense D.	exc	exc			
Membership Coordinator	Dawn Anderson	exc	exc		rpt	rpt
TeamSnap Coordinator	Paul Reavley	✓	✓	✓	✓	
New Paddler Coordinator	Terry Kaemingk	✓	exc	✓	exc	✓
Fundraising Coordinator	*vacant*					

Guest(s): none

- I. **Call to Order:** Meeting called to order at 1705 by President Blanche.
- II. **Review/Approval of Meeting Minutes:** Motion (Blanche) to approve June 5, 2022 minutes as presented. Seconded (Caroline). **Motion passes.**



III. Order of Business (*sequence subject to change*):

A. Reports of Officers and Coordinators

- **Membership: (Terry)** New members trickling in; making appropriate referrals to coaches. Need to f/u with guest paddlers who have not returned. Will try to schedule monthly follow/up via email. **(Dawn)** Total of 140 registered paddlers this season. Registered 15 individuals during June. Three new memberships pending. **(Paul)** Some questions sent via email to Blanche about keiki, but no specific report.
- **TeamSnap:** no report
- **Treasurer:** Checking account balance \$14,123. Savings account balance \$8,458. Detailed budget income and expenses discussed, including race budget.
- **Communications (Caroline):** If we want to sell swag, we can use our BBOP website. Waiting for details of BBOP Classic for publication.
- **Equipment (Ernie):** Non-skid pads have been installed in seats 1 and 2 on Manahau. Simple straps purchased and bungee attached behind seat six to hold and extra paddle, and a little loop installed for safety bag and radio attachment. Will follow up on report of water in bow of Kaianu. New rubber straps have been installed on new cart that should be more durable. Two VHF handheld radios have been replaced (with a 5-year warrantee). We now have 5 small and one large working radio. Our OC-2 has been gone over, but need to give it a sea trial with a volunteer. The OC-2 iaku's have been labeled (front/back). A wire ring of spare parts for the Ka'iminalu has e.g. spare plug and wingnuts which often fall out during transport. **Sue** will notify Ernie about a tear along the zipper of the spray skirt for seat one in Manahau that needs repair. Also looking to replace SCOCC on Manahau with BBOP name/logo. **Janice** has some decals that may be suitable.
- **Safety:** Huli drills proceeding. Discussed with Kim R and Brian F about developing a video demonstrating our huli procedures. Requests for CPR class and guidance regarding emergencies (e.g. hypoglycemia, asthma, and heat illness) in the canoe. Any COVID notifications should be sent to Blanche, Kelly, and Barb.
- **Racing Coordinators:** No report.
- **Head Coach (Kelly):** Everything going smoothly. Rooster Rock race June 25th entered crews in 2 canoes (Kupuna mixed and Master mixed) winning 1st in both divisions. Two crews will race at the Gorge on July 9th in Ka'iminalu and Manahau; loading Thursday, July 7th and hopefully returning canoes on Sunday. Trailer master yet TBD. Thanks to Ernie for the simple straps for Manahau, and for f/u on the water in the bow of Kaianu. Will rig Manahau up with the new simple straps tonight (Monday, 6/27) and cover those with the bike tubes. Plan to measure and toe the front iako out 1/2" to see if she turns better. Super easy to adjust and does not make it more tippy.



- **New Paddler:** No report.
- **Fundraising:** No report.

B. New Action Item/s

- BBOP shirt order: Matt S cannot offer his business store but can give advice. Shirt options were available for review at the CBC. Not intended to make money for the club. A sign-up for purchase will be available. In the future, we may buy shirts for sale via our website.
- VP serves in place of the Pres for communications/decisions when Blanche is unavailable/ out of town this August. **(No August meeting)**
- September meeting agenda: Membership. October meeting: Fundraising. November meeting: Budget.
- The Board will begin long-term strategic planning ASAP.

C. Continuing Action Item/s:

- Trailer care and use – delayed until August. Gary has submitted suggestions.
- BBOP Classic. Progress and projected expenses discussed. With income of \$270 per canoe (\$45 per person), we need 10 canoes to break even. Board approved \$600 for awards and *up to* \$850 for food. **Leslie** has developed a volunteer sign-up page. **Blanche** will f/u with Leslie about small edits to the sign-up. **Sue** will communicate with Chris about food and any help she may need from the Board. **Janice** will get race details to PNWORCA clubs and to **Caroline** for social media posts. **Regan** will check in with Lane about continuing as Race Director and the help that he may need from the Board. Janice can serve as a second contact person for inquiries from other clubs.

IV. Executive Session: N/A

V. Laulima: N/A

VI. Good of the Order: N/A

VII. Adjournment and Next meeting: Meeting adjourned by Blanche at 1855. Blanche will send out a poll to schedule the September meeting.

ADDENDUM (7/21/22):

September Board meeting scheduled for 5pm via Zoom on September 18, 2022.

Minutes respectfully submitted by Janice Lapsansky, BBOP Secretary.



MEETING NORMS:

General Interactions:

- Presume positive intentions from all board members (everyone is working for the best interests of the club and its members).
- We are all here because we love the club.
- Exchange information and ideas in a productive and open way without judgement or presumption.
- Approach all issues as a cohesive team.
- Diverse perspectives yield the best results.
- Listen actively to understand from elected and appointed board members equally.
- Listen without judgement.

Respect people's time:

- Respect other board members' time when not in a meeting and try to keep emails from getting out of control.
- Come prepared to meetings by reviewing appropriate documents and considering agenda items.

Differences of opinion will occur:

- Listen to understand.
- Speak your ideas even if uncomfortable. If there are disagreements, make sure criticism is of ideas, not of person.
- Rather than "agree to disagree" talk out the differing view points, find common ground.
- Be open to the idea that a consensus decision might be better than the one you had on your own.