



**BBOP Board MEETING MINUTES**

**Date:** March 6, 2022

**Our mission is to promote and perpetuate the sport and culture of outrigger canoe paddling in our community and throughout the Pacific Northwest. Our strength as a club is not only found on the water, but in our community.**

<b>Executive Board:</b>	<b>Meeting Date:</b>	1-2-22	2-6-22	3-6-22		
President	Blanche Bybee	✓	✓	✓		
Vice President	Regan Levinson	✓	✓	✓		
Secretary	Janice Lapsansky	✓	✓	✓		
Treasurer	Sue DeBari	✓	✓	✓		
Communications Director	Caroline Abbott	✓	✓	✓		

**Appointed Members:**

Head Coach	Kelly Abbott	✓	✓	✓		
Equipment Manager	Ernie MacQuarrie	exc	exc	exc		
Safety Coordinator	Barb Craig	✓	exc	✓		
Racing Coordinators	Lane A. & Dense D.	exc	exc			
Membership Coordinator	vacant					
TeamSnap Coordinator	Paul Reavley	✓	✓	✓		
New Paddler Coordinator	Bobby North	exc	exc	✓		
Fundraising Coordinator	vacant					

**Guests:** Angie

- I. **Call to Order:** Blanche (President) called the meeting to order at 1705.
  
- II. **Review/Approval of Meeting Minutes:** Motion to approve meeting minutes of February 6, 2022 (Blanche). Seconded (Caroline). **Motion passes.** Motion to approve minutes of Executive Meeting February 29, 2022 (Blanche). Seconded (Janice). **Motion passes.**
  
- III. **Order of Business (*sequence subject to change*):**
  - A. **Reports of Officers and Coordinators**
    - i. **Equipment Coordinator (relayed by Blanche)**
      - Canoes moved back to the CBC on March 5th and rigged – good job volunteers!
      - More maintenance done by volunteers March 6th: new seat pads, hulls polished, safety bags checked, tires pumped up, etc.
      - Unhappy with the seat pads?... consider purchasing a Kiaola seat pad (\$49)
      - Trailer requires re-wiring & needs to be professionally done. **Motion** to approve \$1200 to have trailer re-wired (Caroline). Seconded (Paul). Friendly amendment (Janice) to allow Blanche and Ernie to spend more than \$1200 if in their opinion the expense is warranted. Friendly amendment seconded by Regan. **Motion passes.**



- ii. **Safety Coordinator (Barb)**
  - Huli Requirement and procedures presented and discussed. Must be satisfied either through participation in the drill at the pool or during several opportunities (at the end of practice) in the bay through June. Huli drill April 3rd 10:30am at Arne Hanna Aquatic Center. UL will be trailered to the pool for this drill.
  - Members can sign-up for huli practices in the bay via TeamSnap. Completion tracked in TeamSnap (Paul).
  - Huli practice with skirts on will be planned for later in the season because some races require skirts. (Coach Kelly)
  - New paddlers and Steerspersons in training also need huli recovery experience.
  - Motion to approve (Sue) huli requirement as explained in document. Seconded (Regan). **Motion passes.**
  - COVID vaccination requirement and related protocols for 2022 season presented and discussed. At this time, no masks are required in the CBC boat yard, but individuals are encouraged to wear a mask if they prefer to for any reason.
  - Motion to approve COVID protocols as presented (Blanche). Seconded (Sue). **Motion passes.**
- iii. **TeamSnap Coordinator (Paul)**
  - Registration is working well; 38 registrants so far
  - Coaches have viewing access to TeamSnap tracking for e.g. vaccination status and huli practice completion
  - Members can show status on their phones at practice
- iv. **Treasurer (Sue)**
  - Major expenses include deposit for canoe purchase sent
  - Income from membership renewals; race registration income as yet not determined
  - Requests a volunteer to help write thank you notes (Regan)
  - Confirmed that the budget includes some scholarship funds; Caroline will discuss with prospective new member who expressed concern over cost of membership
- v. **Fundraising Committee** relayed by Blanche
  - Christine B., Christine E. and Greg Kravitz will meet with Blanche on Thursday
- vi. **Race Director** Winter Series #4 small boat race (Mimi)
  - Second time BBOP has hosted this race!
  - N=45; one huli; great soups; will send in waivers by March 19th
  - Awards requested by one participant



#### B. New Action Item/s

- i. Huli **requirements** and practices – see Safety report above
- ii. **New Paddler** procedures
  - Desire for procedure to on-board new paddlers so as not to over-burden the Rec program
  - Those with OC paddling experience should be allowed to join whichever program (Rec or Comp) immediately
  - Persons new to paddling must participate in a demo day (offered once per month) – a safety issue
  - Questions discussed:
    - a. In addition to monthly Demo days, can the New Paddler Coord keep a list until a critical mass of interested people is reached, and then schedule a training day?
    - b. Is there a volunteer to coach a novice crew?
    - c. Should we schedule a paddling clinic for new paddlers and charge, e.g. \$50? (Requires sufficient staff: coaching and steers).
    - d. To encourage those motivated to join club, should we charge a small fee for participation in a demo day (includes 2 additional paddles)?
    - e. Should we set an annual limit on the number of new paddlers?
  - **Action items:** schedule 1 demo day per month; all people new to paddling must attend a demo day. After registration for returning members complete, Coaches should let New Paddler Coord know their capacity for new paddlers.

#### C. Continuing Action Item/s:

- i. **Recruitment** for vacant positions
  - **VACANT:** Dawn may take over as **Membership Coordinator** after April 25th
  - Racing Coordinator – Denise will share responsibilities with Lane. THANKS!
  - **VACANT: Race Director for BBOP Classic** – Janice will submit CG permit and reserve Boulevard Park, but if this role is not filled in next month, race will be cancelled
- ii. Planning for future canoe purchase(s): OC2, spec? **TABLED**

#### IV. Executive Session: N/A

- V. **Laulima:** Please spread the word among the membership that Board members donate countless hours to the club behind the scenes and should not be expected to be present at every volunteer opportunity.



VI. **Good of the Order:** Hoki OC2 for sale (avail May); offering to BBOP for \$3500

VII. **Adjournment and Next meeting:**

Meeting adjourned at 18:57.

Next meeting: April 3, 2022 at 5pm.

MEETING NORMS:

General Interactions:

- Presume positive intentions from all board members (everyone is working for the best interests of the club and its members).
- We are all here because we love the club.
- Exchange information and ideas in a productive and open way without judgement or presumption.
- Approach all issues as a cohesive team.
- Diverse perspectives yield the best results.
- Listen actively to understand from elected and appointed board members equally.
- Listen without judgement.

Respect people's time:

- Respect other board members' time when not in a meeting and try to keep emails from getting out of control.
- Come prepared to meetings by reviewing appropriate documents and considering agenda items.

Differences of opinion will occur:

- Listen to understand.
- Speak your ideas even if uncomfortable. If there are disagreements, make sure criticism is of ideas, not of person.
- Rather than "agree to disagree" talk out the differing view points, find common ground.
- Be open to the idea that a consensus decision might be better than the one you had on your own.