



BBOP Board MEETING MINUTES

Date: January 8, 2023

Time: 5:00 pm

Location: Zoom Video Conf

<https://www-edu.zoom.us/j/3127615206>

Our mission is to promote and perpetuate the sport and culture of outrigger canoe paddling in our community and throughout the Pacific Northwest. Our strength as a club is not only found on the water, but in our community.

Executive Board:		Term:	6-27-22	9-18-22	10-16-22	11-6-22	1-8-23
President	Blanche Bybee	2023/24	✓	✓	✓	✓	✓
Vice President	Regan Levinson	2022/23	✓	✓	✓	✓	✓
Secretary	Janice Lapsansky	2022/23	✓	✓	✓	✓	✓
Treasurer	Sacha Bliese	2023/24	✓	rpt	✓	✓	✓
Comm Director	Gavin McWilliams	2023/24	✓	✓	✓	✓	✓

Appointed Members:

Head Coach	Kelly Abbott	2023/24	rpt	exc	✓	✓	✓
Equipment Coordinator	Ernie MacQuarrie	2022/23	rpt	exc	rpt	rpt	
Safety Coordinator	Barb Craig	2022/23	✓	✓	✓	rpt	
Racing Coordinators	Lane A. & Denise D.	2022/23					
Membership Coord	Dawn Anderson	2022/23	rpt	rpt		rpt	rpt
TeamSnap Coord	Jessamyn Tuttle	2023/24		rpt			✓
New Paddler Coord	Terry Kaemingk / Kim Wiley	2022/23	✓	✓			✓
Fundraising Coord	Erin Lapsansky	2023/24					
Race Director	Janice Lapsansky	2023/24		✓	✓	✓	✓

(rpt= report; exc=excused)

Guests: Deb Noonan

- I. **Call to Order:** Blanche called the meeting to order at 1703.
- II. **Review/Approval of Meeting Minutes (11/6/22):** Motion to approve (Blanche). **Seconded** (Sacha). **Motion passes.**
- III. **Order of Business (sequence subject to change):**
 - A. **Reports of Officers and Coordinators**
 - i. **Safety (Barb):** no report
 - ii. **Treasurer (Sacha):** Met with Sue 1 month ago; some checks have gone out for annual liability insurance and Feb race insurance.
 - **PRM** has offered to produce and handle all waivers electronically for \$35 annually. Regan (VP) will do further research.
 - iii. **Maintenance (Ernie):** Canoes back from fiberglass work; need some paint touch up. OC2 rack updated. Will be gone in Costa Rica for 6 months beginning mid-Feb. Blanche and Ernie will discuss next steps during his absence.



- iv. **Membership (Dawn):** submitted via email and forwarded to Board members.
- v. **TeamSnap (Jessamyn):** working with Paul on TeamSnap. Will archive past season next week.
- vi. **Communications (Gavin):** Working with Caroline and Erin for access to social media sites. Ad designed for Feb 25th race.
- vii. **Head Coach (Kelly):** no report

B. New Action Item/s

- i. Review and re-adopt Meeting Norms (see below). **Motion** to Approve (Blanche). **Seconded** (Sacha). **Motion passes.**
- ii. Update BBOP contacts – TABLED
 - a. Janice will recommend that Board members send contact info to Gavin (CD)
- iii. COVID vaccination requirement for 2023 season: Discussed results of question on membership annual survey, esp. impact on keiki program and to support members with compromised immune status. **Motion** (Blanche). **Seconded** (Sacha):
 - a. Remove COVID vaccination requirements
 - b. Recommend vaccination (CDC guidelines)
 - c. Publish guidelines for participation, esp if concerned about risk
 - d. When asked, coaches will attempt to accommodate specific requests regarding canoe assignments**Motion passes.**
- iv. Updates on Winter Project Action Items
 - a. Roles and Responsibilities – see documents at this [link](#) and report to Janice (Sec) if any changes need to be made before publishing on bbop website.
- v. Review [BBOP Calendar](#) (click for link)
 - a. All-club meeting Wed 3/1 via web, tentatively 7-8pm
- vi. Strategic Planning
 - a. Janice will send out some homework re: strategic planning for next meeting

C. Continuing Action Item/s:

- i. Revisit Family memberships and visitor membership options. **No changes**
- ii. Insurance update – no discount for months not paddling.
- iii. Update on Winter Series race, Feb 25th
 - Dedicate Feb race to Peter Marcus
 - Meet with Peter to discuss his choice of donation recipients
 - Possible item for purchase or special event



- IV. **Executive Session:** N/A
- V. **Laulima:** N/A
- VI. **Good of the Order:** N/A
- VII. **Adjournment and Next meeting:** Meeting adjourned 18:26
- VIII. **Next Meeting:** Feb 5th

MEETING NORMS:

General Interactions:

- Presume positive intentions from all board members (everyone is working for the best interests of the club and its members).
- We are all here because we love the club.
- Exchange information and ideas in a productive and open way without judgement or presumption.
- Approach all issues as a cohesive team.
- Diverse perspectives yield the best results.
- Listen actively to understand from elected and appointed board members equally.
- Listen without judgement.

Respect people's time:

- Respect other board members' time when not in a meeting and try to keep emails from getting out of control.
- Come prepared to meetings by reviewing appropriate documents and considering agenda items.

Differences of opinion will occur:

- Listen to understand.
- Speak your ideas even if uncomfortable. If there are disagreements, make sure criticism is of ideas, not of person.
- Rather than "agree to disagree" talk out the differing view points, find common ground.
- Be open to the idea that a consensus decision might be better than the one you had on your own.